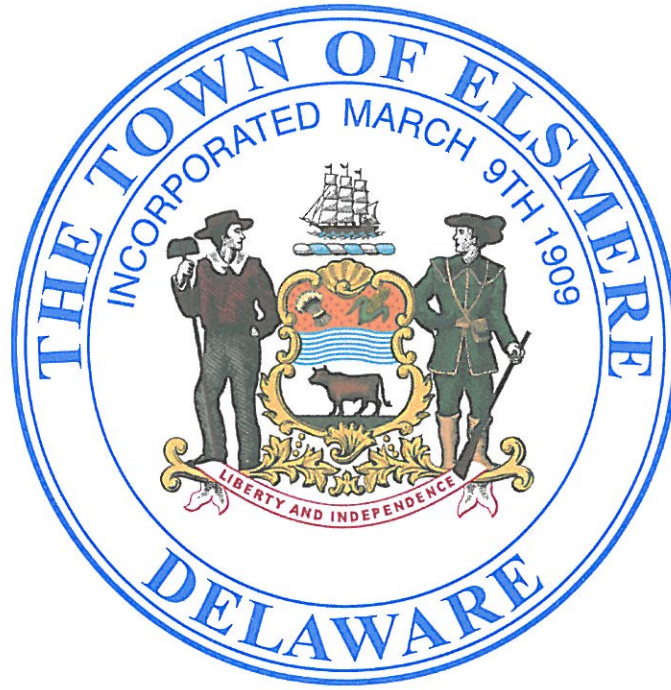


Town of Elsmere



Fiscal Year 2014-2015 ANNUAL OPERATING AND CAPITAL BUDGETS

Adopted by the Mayor & Council at their June 07, 2014 public meeting.

TOTAL	APPROVED REVENUES	\$3,195,972.00
TOTAL	APPROVED OPERATING EXPENSES	\$3,173,176.80
TOTAL	APPROVED CAPITAL EXPENSES	\$10,497.20

APPROVED PROVISIONS:

General:

1. The Mayor and Council took the following action concerning the "Long Term Planning" budget which was approved as part of this budget.
 - a. The funds allocated to this department and its sub-categories shall be placed into "Towns Long Term Planning Account" and a bi-annual report is to be provided to the Mayor and Council detailing the the interest gained during the reporting period and how it was applied across all of the sub-categories.
 - b. Expenditures from any of the sub-categories would require specific approval from the Mayor and Council.
 - c. These line items would not be considered capital items and would require the approval of a simple majority of the Mayor and Council for expenditures from the line items.
 - d. Any funds remaining in these line items at the end of the fiscal year will remain in the line item and be carried over into the next fiscal year. Any remaining amount will not be included as a part of the accumulated surplus of any fiscal year.
2. In addition to the amount budgeted for the "ORIGINAL POLICE PENSION PLAN ALLOCATION" the amount received from the State of Delaware shall be combined with the budgeted amount and be deposited in that pension plans assets.

Finance Department:


The Town Manager is authorized without the prior approval of the Mayor and Council to direct the Finance Department to create additional line item(s) when he deems such action necessary or required in order to properly and accurately account for and report the financial activity and position of the Town, provided doing so will not increase or decrease any amount approved by the Mayor and Council in this budget. This section shall not apply to the Department of Public Safety.

Public Safety Department Funding Source:

1. In accordance with Title 22, Section 1601 (c) of the Delaware Code, the primary funding source for the Public Safety Department's approved Operating cost shall be the revenues realized by the collection of the Town of Elsmere's Realty Transfer Taxes. Should these funds be depleted the remaining approved expenses shall be funded out of the Town's General Fund.
2. The primary funding source for the Department of Public Safety's Capital requests should there be any shall be the revenues available in the "Red Light Camera" account. Any shortfall in the amount needed shall be funded from the Town's General Fund
3. The funds contained in the Equitable Sharing account at June 30, 2014 shall be transferred to the FY 14-15 budget and shall be used during the 14-15 Fiscal Year to purchase the police vehicle approved in the FY 14-15 Capital Improvement Budget.

Approved by the Mayor and Council at their June 07, 2014 meeting.


Steven Burg, Mayor


Deborah Norkavage, Acting Secretary

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1				TOWN OF ELSMERE			
2				FISCAL YEAR 2014 - 2015			
3				APPROVED OPERATING BUDGET			
4							
5						FY 14-15	
6						APPROVED	
7							
8		ADMINISTRATION				689,147.00	
9		CODE ENFORCEMENT				169,457.00	
10		FINANCE				251,102.00	
11		PUBLIC SAFETY				1,024,240.80	
12		PUBLIC WORKS				342,582.00	
13		PUBLIC WORKS SANITATION				560,411.00	
14		PARKS AND RECREATION				101,925.00	
15		LONG TERM PLANNING				134,312.00	
16							
17							
18		TOTAL REQUESTED EXPENSES				3,173,176.80	
19							
20		TOTAL REQUESTED REVENUES				3,195,972.00	
21							
22							
23		Capital Budget Request				10,497.20	
24							
25				Total Requested Expenses		3,173,176.80	
26				Total Approved Revenues		3,195,972.00	
27							
28				Result		22,795.20	
29				Subtract The Amount Needed for The Capital Budget		(10,497.20)	
30							
31				Final Position of The Town		12,298.00	
32							

	A	B	C	D	E	F	G
33				TOWN OF ELSMERE			
34				FISCAL YEAR 2014 - 2015			
35				APPROVED REVENUE BUDGET			
36							
37						FY 14-15	
38						APPROVED	
39							
40		5-01-04-20-0017-0000	Accident Reports			4,000.00	
41		5-01-04-30-0060-0000	Board of Adjustment			1,500.00	
42		5-01-04-30-0020-0000	Building Permits			28,000.00	
43		5-01-04-30-0070-0000	Business Licenses			70,000.00	
44		5-01-04-30-0021-0000	Code Violations			12,000.00	
45		5-01-04-11-0011-0000	Interest Income			1,200.00	
46		5-01-04-20-0016-0000	Other Courts CCP			15,000.00	
47		5-01-04-10-0110-0000	Other Income Administration			2,000.00	
48		5-01-04-30-0110-0000	Other Income Code Enforcement			700.00	
49		5-01-04-20-0110-0000	Other Income Public Safety			500.00	
50		5-01-04-20-0110-TOW1	Towing			10,500.00	
51		5-01-04-11-0110-0000	Other Income Finance			1,000.00	
52		5-01-04-40-0110-0000	Other Income Public Works			2,000.00	
53		5-01-04-40-0110-0001	Other Income Property Abatements			2,000.00	
54		5-01-04-40-0110-0002	Other Income Recycling			1,300.00	
55		5-01-04-11-0001-0000	Real Estate Taxes			2,297,603.00	
56		5-01-04-20-0208-0000	Red Light Camera			10,000.00	
57		5-01-04-10-0120-0000	Rental Income Administration			90,369.00	
58		5-01-04-30-0075-0000	Rental Licenses			180,000.00	
59		5-01-04-10-0026-0000	Pension Pass-Through/Town Contributions			60,000.00	
60		5-01-04-11-0010-0000	Tax Penalties and Interest			15,000.00	
61		5-01-04-11-0090-0000	Transfer Taxes			110,000.00	
62		5-01-04-20-0015-0000	Fines (Voluntary Assessment)			185,000.00	
63		5-01-04-11-0080-0000	Franchise Fees			96,300.00	
64							
65			Total APPROVED Revenues			3,195,972.00	
66							
67							

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128							
129		Revenue Line Items				FY 14-15	
130						APPROVED	
131							
132		5-01-04-30-0020-0000	Building Permits			28,000.00	
133		5-01-04-30-0021-0000	Code Violations			12,000.00	
134		5-01-04-30-0060-0000	Board of Adjustment			1,500.00	
135		5-01-04-30-0070-0000	Business Licenses			70,000.00	
136		5-01-04-30-0075-0000	Rental Licenses			180,000.00	
137		5-01-04-30-0110-0000	Other Income Code Department			700.00	
138							
139			Total Revenue			292,200.00	
140							
141		Expense Line Items				FY 14-15	
142						APPROVED	
143							
144		5-01-05-30-1000-0000	Salary			88,052.00	
145		5-01-05-30-1001-0000	Overtime			2,500.00	
146		5-01-05-30-1010-0000	Payroll Taxes			7,917.00	
147		5-01-05-20-1025-0000	Employee Longevity Benefit			400.00	
148		5-01-05-30-2071-0000	Computer Operations			6,489.00	
149		5-01-05-30-2070-0000	Contracted Professional Services Expenses			18,000.00	
150		5-01-05-30-2100-0000	Dues/Subscriptions/Meetings			400.00	
151		5-01-05-30-2122-0000	Emergency Operations			0.00	
152		5-01-05-30-3140-0000	Gas/Oil Vehicles			1,000.00	
153		5-01-05-30-2160-0000	Insurance Business			4,545.00	
154		5-01-05-30-2161-0000	Insurance-Auto			3,200.00	
155		5-01-05-30-2170-0000	Insurance-Health			24,442.00	
156		5-01-05-30-2180-0000	Insurance-Life/Disability			1,007.00	
157		5-01-05-30-2181-0000	Workers Compensation			355.00	
158		5-01-05-30-2280-0000	Postage			2,000.00	
159		5-01-05-30-2320-0000	Maintenance-Vehicle			700.00	
160		5-01-05-30-3330-0000	Materials/Supplies			1,000.00	
161		5-01-05-30-3340-0000	Miscellaneous			200.00	
162		5-01-05-30-3350-0000	Office Supplies			2,750.00	
163		5-01-05-30-2370-0000	Telephone			2,500.00	
164		5-01-05-30-2390-0000	Training			1,500.00	
165		5-01-05-30-3400-0000	Uniforms			500.00	
166							
167			Total Code Enforcement Expenses			169,457.00	
168							

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174	Revenue Line Items				FY 14-15	
175					APPROVED	
176						
177	5-01-04-11-0001-0000	Real Estate Taxes			2,297,603.00	
178	5-01-04-11-0010-0000	Penalties & Interest			15,000.00	
179	5-01-04-11-0080-0000	Franchise Fees			96,300.00	
180	5-01-04-11-0090-0000	Transfer Taxes			110,000.00	
181	5-01-04-11-0011-0000	Interest Income			1,200.00	
182	5-01-04-11-0110-0000	Other Income Finance			1,000.00	
183						
184		Total Finance Revenue			2,521,103.00	
185						
186	Expense Line Items				FY 13-14	
187					APPROVED	
188						
189	5-01-05-11-1000-0000	Salary			157,874.00	
190	5-01-05-11-1001-0000	Overtime			2,000.00	
191	5-01-05-11-1010-0000	Payroll Taxes			13,732.00	
192	5-01-05-11-1025-0000	Employee Longevity Benefit			5,100.00	
193	5-01-05-11-2050-0000	Audit			18,300.00	
194	5-01-05-11-2071-0000	Computer Operations			12,500.00	
195	5-01-05-11-2122-0000	Emergency Operations			0.00	
196	5-01-05-11-2160-0000	Insurance Business			9,325.00	
197	5-01-05-11-2170-0000	Insurance-Health			20,603.00	
198	5-01-05-11-2180-0000	Insurance-Life/Disability			1,644.00	
199	5-01-05-11-2181-0000	Workers Compensation			324.00	
200	5-01-05-11-2280-0000	Postage			2,800.00	
201	5-01-05-11-3350-0000	Office Supplies			4,000.00	
202	5-01-05-11-2370-0000	Telephone			1,400.00	
203	5-01-05-11-2390-0000	Training			1,500.00	
204						
205		Total Finance Expenses			251,102.00	
206						

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212		<u>Revenue Line Items</u>				FY 14-15	
213						APPROVED	
214							
215							
216		5-01-04-20-0015-0000	Fines			185,000.00	
217		5-01-04-20-0016-0000	Other Courts CCP			15,000.00	
218		5-01-04-20-0017-0000	Accident Reports			4,000.00	
219		5-01-04-20-0208-0000	Red Light Camera			10,000.00	
220		5-01-04-20-0110-0000	Other Income Public Safety			500.00	
221		5-01-04-20-0110-TOW1	Towing			10,500.00	
222							
223			Total Public Safety Revenue			225,000.00	
224							
225		<u>Expense Line Items</u>				FY 14-15	
226						APPROVED	
227							
228		5-01-05-20-1000-0000	Salary			628,850.00	
229		5-01-05-20-1000-0001	Salary - Clerical			45,139.00	
230		5-01-15-20-1000-BIKE	Salary - Seasonal			7,200.00	
231		5-01-05-20-1001-0000	Overtime			10,000.00	
232		5-01-05-20-1003-0000	Holiday			17,875.00	
233		5-01-05-20-1010-0000	Payroll Taxes			25,000.00	
234		5-01-05-20-1025-0000	Employee Longevity Benefit			1,700.00	
235		5-01-05-20-2170-0000	Insurance-Health			117,785.80	
236		5-01-05-20-2180-0000	Insurance-Life/Disability			8,261.00	
237		5-01-05-20-8250-0000	Lease - Office Equipment			3,900.00	
238		5-01-05-20-2181-0000	Workers Compensation			23,328.00	
239		5-01-05-20-2071-0000	Computer Operations			2,000.00	
240		5-01-05-20-2081-0000	Discretionary Funds			1,500.00	
241		5-01-05-20-2100-0000	Dues/Subscriptions/Meetings			500.00	
242		5-01-05-20-2122-0000	Emergency Operations			0.00	
243		5-01-05-20-3141-0000	Firearms/Supplies			1,500.00	
244		5-01-05-20-3140-0000	Gas/Oil Vehicles			35,000.00	
245		5-01-05-20-2161-0000	Insurance-Vehicles			18,766.00	
246		5-01-05-20-2160-0000	Insurance-Business			26,111.00	
247		5-01-05-20-2280-0000	Postage			300.00	
248		5-01-05-20-2290-0000	Building Maintenance			2,000.00	
249		5-01-05-20-2310-0000	Maintenance/Repair			500.00	
250		5-01-05-20-2300-0000	Equipment Contracts			9,800.00	
251		5-01-05-20-2320-0000	Maintenance-Vehicle			8,000.00	
252		5-01-05-20-3330-0000	Materials/Supplies			5,000.00	
253		5-01-05-20-2331-0000	Medical Costs			500.00	
254		5-01-05-20-3350-0000	Office Supplies			4,000.00	
255		5-01-05-20-2360-0000	Evidence Processing			500.00	
256		5-01-05-20-2370-0000	Telephone			7,725.00	
257		5-01-05-20-2372-0000	Telephone - Cell Phones			4,000.00	
258		5-01-05-20-2390-0000	Training			1,500.00	
259		5-01-05-20-3400-0000	Uniforms			4,000.00	
260		5-01-05-20-3401-0000	Uniform Cleaning			2,000.00	
261							
262			Total Public Safety Expenses			1,024,240.80	
263							

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314							
315		Expense Line Items				FY 14-15	
316						APPROVED	
317							
318		5-01-05-43-2070-0001		Waste Management Costs		555,211.00	
319		5-01-05-43-2230-0000		Landfill Fees		5,200.00	
320							
321				Total Public Works Sanitation		560,411.00	
322							

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327							
328		Expense Line Items				FY 14-15	
329						APPROVED	
330							
331		5-01-05-47-2070-0002	LANDSCAPE MAINT CONTRACT			45,750.00	
332		5-01-05-47-2115-0000	Civic Affairs			31,175.00	
333		5-01-05-47-3252-0000	Maintenance-Parks			25,000.00	
334							
335			Total Parks and Recreation			101,925.00	
336							
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341							
342		Expense Line Items				FY 14-15	
343						APPROVED	
344							
345		5-01-05-80-0027-0010		ORIGINAL POLICE PENSION PLAN ALLOCATION		35,753.00	
346		5-01-05-80-0027-0020		CAPITAL DEPRECIATION ALLOCATION		25,753.00	
347		5-01-05-80-0027-0040		INFRASTRUCTURE MAINTENANCE ALLOCATION		50,753.00	
348		5-01-05-80-0027-0050		CAPITAL BUILDING ALLOCATION		15,753.00	
349		5-01-05-80-0027-0060		CONTINGENCY FUND ALLOCATION		6,300.00	
350							
351				Total Long Term Planning		134,312.00	
352							
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355				TOWN OF ELSMERE			
356				FISCAL YEAR 2014 - 2015			
357				FY 14 - 15 APPROVED CAPITAL IMPROVEMENT BUDGET			
358							
359						FY 14-15	
360						APPROVED	
361				ADMINISTRATION			
362							
363							
364				TOTAL ADMINISTRATION		0.00	
365							
366							
367				PUBLIC SAFETY			
368							
369				2015 Police Tahoe - FY 14-15 Budget Portion		10,497.20	
370							
371				TOTAL PUBLIC SAFETY		10,497.20	
372							
373				TOTAL REQUESTED CAPITAL EXPENSES		10,497.20	
374							